



Agree Realty Corporation, a Real Estate Investment Trust (NYSE: ADC) based in Bloomfield Hills, Michigan is seeking to immediately fill the Accountant position with a qualified candidate. The position will report directly to the Corporate Controller.

Accountant:

Agree Realty Corporation is seeking a high-energy and driven individual who is able to thrive in a fast-paced and dynamic environment. This position is responsible for the day-to-day accounting for all retail properties and related entities. This position will interface with the Accounting, Finance, and Asset Management teams.

Primary Responsibilities

- Prepare work papers for quarterly and annual financial reporting
- Prepare journal entries in compliance with GAAP
- Complete monthly management reporting packages
- Prepare and update fixed asset amortization and depreciation schedules
- Prepare bank reconciliations and monitor cash balances
- Responsible for accounts receivable duties including receiving and processing payments, invoicing, tracking AR aging and collection on past due activities
- Responsible for all lease activities including CAM and Property Tax reconciliations, lease review, tenant move in/move out, etc.
- Perform tasks that involve research and reconciliation of accounting data

Desired Skills and Experience

- Bachelor's degree with a major in Business, Accounting or related fields
- Minimum of 1 year experience in accounting role
- Real Estate experience preferred but not required
- Experience with Sage 300 Construction and Real Estate software preferred but not required
- Good analytical, organization and problem solving skills
- Strong written and verbal communication skills
- Computer proficiency in Microsoft Office

For consideration, please submit your resume by email to Jeanine Simjanoski, jeanine@agreerealty.com

About Agree Realty

Agree Realty is a publicly traded real estate investment trust (REIT) and industry leading acquirer and developer of retail net lease properties across the United States. The Company is traded on the New York Stock Exchange under the symbol ADC. Agree Realty was founded in 1971 and has been publicly held since 1994. The Company's growing portfolio currently consists of over 365 properties located in 43 states and totaling approximately 7.0 million square feet of gross leasable area. Building upon the foundation of excellence established throughout the past four decades, Agree Realty seeks to become the premier company in the retail net lease space.