



Financial Reporting & Accounting Manager

The Financial Reporting & Accounting Manager will be an integral Agree accounting team member through their participation in the preparation and oversight of key accounting processes, including treasury management, month end close, monthly account reconciliations and preparation of quarterly and annual external SEC reporting. This position requires a highly motivated professional with a strong ownership mentality looking to join a fast-paced and growing public company.

What you will do:

- Prepare and review key account reconciliations integral to month end close
- Assist in the preparation, review and filing process of quarterly and annual SEC reports
- Actively participate and support interactions with external auditors
- Ensure company accounting records are maintained in compliance with US GAAP, including assisting with research related to new accounting pronouncements
- Develop and implement processes to improve efficiencies, scalability and execution
- Ensure process narratives and SOX control documentation are appropriately maintained and regularly updated for changes to process and systems
- Lead interaction with tax accountants for annual tax filings and quarterly estimates
- Review and coordinate quarterly and annual financial information to lenders
- Maintain the chart of accounts

Who you are:

- Minimum of 5-7 years of relevant work experience required
- Appropriate knowledge and experience with SEC reporting and US GAAP, including an interest in completing accounting research, as needed
- Excellent communication, organizational and project management skills
- Clear, logical and persuasive technical writing ability and analytical skills
- Attention to detail with an ability to multitask and prioritize diverse tasks
- Flexible and able to work independently and in a team environment
- Ability to work extended hours during quarterly reporting closes common to public companies
- Strong understanding of Microsoft Excel and general computer proficiency
- REIT or real estate experience a plus
- Experience with MRI and Nexus a plus
- CPA designation and public accounting experience preferred

Why Agree Realty?

Agree Realty Corporation (NYSE: ADC) is a high-growth Real Estate Investment Trust based in Bloomfield Hills, MI. We are primarily engaged in the acquisition and development of properties net leased to industry-leading retail tenants. As of December 31, 2021 we owned and operated a portfolio of 1,400 properties, located in 46 states and containing approximately 29 million square feet of gross leasable space.



We offer our team members generous compensation and benefits packages that include:

- 100% company-paid monthly health insurance premiums for team members and dependents
- 100% company-paid short-term, long-term, and life insurance premiums for team members
- Simple IRA retirement plan with 3% company match
- 3 company-provided lunches per week
- Onsite fully equipped gym and locker rooms

Our team feels at home working in our award-winning modern office buildings furnished with generously stocked cafés, state-of-the-art auditorium, outdoor patio, and open-area collaboration workspaces.

Ongoing professional development and technology training opportunities are offered to help all team members advance their careers.

To apply, please visit: <https://airtable.com/shrIGFZSbz3HVCfEF>

For additional information about our company, please visit: <https://agreerealty.com/>

Agree Realty Corporation is an equal opportunity employer and does not discriminate on the basis of race, color, gender, religion, age, sexual orientation, national or ethnic origin, disability, marital status, veteran status, or any other occupationally irrelevant criteria.