



Staff Accountant

The Staff Accountant position requires a professional with fundamental accounting knowledge looking for an opportunity to become a part of Agree's growing team. This position supports the day-to-day functions of our accounting department perfect for a self-motivated individual interested in expanding their accounting and real estate acumen. An ideal candidate will ultimately have long-term growth opportunities within the company that enable him/her to learn all aspects of public company accounting, financial reporting, tax and Securities Exchange Commission (SEC) compliance.

What you will do:

- Perform general ledger, sub-ledger and bank account reviews and reconciliations
- Prepare and post select journal entries
- Prepare select monthly close work papers
- Provide supporting documentation to internal and external auditors
- Assist with the preparation, review and filing of SEC reports
- Perform general banking operations
- Assist in the daily and monthly bank reconciliations
- Actively participate in the accounting close process

Who you are:

- Positive, can-do attitude ready to learn and assist the Accounting Team
- Excellent communication, organizational and project management
- Good knowledge of Generally Accepted Accounting Principles
- Flexible and able to work independently and in a team environment
- Ability to work extended hours during quarterly reporting closes common to public companies
- Working knowledge of Microsoft Excel and general computer proficiency
- Experience with MRI and Nexus a plus

Why Agree Realty?

Agree Realty Corporation (NYSE: ADC) is a high-growth Real Estate Investment Trust based in Bloomfield Hills, MI. We are primarily engaged in the acquisition and development of properties net leased to industry-leading retail tenants. As of December 31, 2020, we owned and operated a portfolio of 1,129 properties, located in 46 states and containing approximately 23.0 million square feet of gross leasable space.

We offer our team members generous compensation and benefits packages that include:

- 100% company-paid monthly health insurance premiums for team members and dependents
- 100% company-paid short-term, long-term, and life insurance premiums for team members
- Simple IRA retirement plan with 3% company match
- 3 company-provided lunches per week
- Onsite fully equipped gym and locker rooms
- Our team feels at home working in our award-winning modern office buildings furnished with generously stocked cafés, state-of-the-art auditorium, outdoor patio, and open-area collaboration workspaces.

Ongoing professional development and technology training opportunities are offered to help all team members advance their careers.



To apply, please visit: <https://airtable.com/shrIGFZSbz3HVCfEF>

For additional information about our company, please visit: <https://agreerealty.com/>

Agree Realty Corporation is an equal opportunity employer and does not discriminate on the basis of race, color, gender, religion, age, sexual orientation, national or ethnic origin, disability, marital status, veteran status, or any other occupationally irrelevant criteria.