



Property Accountant

Agree Realty is looking for a Property Accountant with fundamental accounting knowledge looking for an opportunity to become a part of our growing team. This position supports the day-to-day functions of the accounting department with a focus on real estate and lease accounting matters and is perfect for a self-motivated individual interested in expanding their accounting and real estate acumen.

The candidate must possess strong analytical skills, as well as the ability to work collaboratively with professionals across the organization. The Property Accountant will perform a variety of functions related to the Company's existing real estate portfolio and future acquisitions. This role will have the opportunity to work cross-functionally and interface with various teams, including Asset Management, Lease Administration, and Finance.

What you will do:

- Review and approve lease- and tenant-related accounting workpapers including straight-line rent calculations and reconciliations of receivables, prepaids, and accruals.
- Analyze and prepare variance analyses over rental income and operating expenses to be utilized by senior management.
- Assist management in reviewing and assessing the collectability of operating lease receivables.
- Prepare monthly revenue accruals for the recovery from tenants of common area maintenance costs (CAM), real estate taxes, and insurance.
- Review annual reconciliations of CAM, real estate taxes, and insurance billings.
- Prepare and analyze property budgets and reforecasts.
- Collaborate across departments to resolve property-specific accounting related issues, for ongoing operations and record real estate tax expense.
- Prepare work papers for quarterly reviews and annual audits as assigned.
- Perform ad hoc analysis that involves research and reconciliation of accounting data.

Who you are:

- Bachelor's degree with a major in Business, Accounting or related fields
- 1- 3 years' experience in staff accountant role preferred
- Real Estate/Property Management experience preferred but not required
- Experience with MRI Accounting Software preferred but not required
- Good analytical, organizational, and problem-solving skills
- Strong written and verbal communication skills
- Computer proficiency in Microsoft Office

Why Agree Realty?

Agree Realty Corporation (NYSE: ADC) is a high-growth Real Estate Investment Trust based in Bloomfield Hills, MI. We are primarily engaged in the acquisition and development of properties net leased to industry-leading retail tenants. As of June 30th, 2022, the Company owned and operated a portfolio of 1,607 properties, located in all 48 continental states and containing approximately 34 million square feet of gross leasable space.

We offer our team members generous compensation and benefits packages that include:



- 100% company-paid monthly health insurance premiums for team members and dependents
- 100% company-paid short-term, long-term, and life insurance premiums for team members
- Simple IRA retirement plan with 3% company match
- 3 company-provided lunches per week
- Onsite fully equipped gym and locker rooms

Our team feels at home working in our award-winning modern office buildings furnished with generously stocked cafés, state-of-the-art auditorium, outdoor patio, and open-area collaboration workspaces.

Ongoing professional development and technology training opportunities are offered to help all team members advance their careers.

To apply for the role, Please Visit: <https://airtable.com/shrlGFZSbz3HVCfEF>

For additional information about our company, please visit: <https://agreerealty.com/>

Agree Realty Corporation is an equal opportunity employer and does not discriminate on the basis of race, color, gender, religion, age, sexual orientation, national or ethnic origin, disability, marital status, veteran status, or any other occupationally irrelevant criteria.