



### **Senior Accountant:**

This position is responsible for supporting the day-to-day functions of the Corporate Accounting Department. Primary responsibilities include recording monthly and quarterly accounting activity, performing account reconciliations, and providing support across corporate accounting processes.

The ideal candidate is a highly motivated professional with fundamental accounting knowledge and a strong ownership mentality. This position will report directly to the Corporate Controller and will collaborate closely with all members of the corporate accounting team. The Company is open to flexing to a variety of backgrounds and levels and may adjust this position based on an individual's experience.

### **What you will do:**

- Perform general ledger reviews and reconciliations.
- Serve as a key contributor in significant corporate accounting processes, such recording of purchase price allocations and debt related activity.
- Prepare journal entries, reconciliations and supporting work papers.
- Review and approve general ledger coding within Nexus and check requests.
- Actively participate in the accounting close process.
- Assist with the preparation and review of periodic SEC filings (10Q/10K).
- Maintain process documentation related to accounting policies and procedures.
- Interact with auditors for quarterly reviews and annual audits, including internal controls testing.
- Support compliance with GAAP, SEC and Sarbanes-Oxley requirements.

### **Who you are:**

- At least three plus years of relevant work experience preferred
- Excellent organization and project management skills
- Strong written and verbal communication skills
- Able to work both independently and in a team environment.
- Advanced understanding of Microsoft Excel and computer proficiency in Microsoft Office
- Experience with Nexus and MRI Accounting Software preferred, but not required

### **Why Agree Realty?**

Agree Realty Corporation (NYSE: ADC) is a high-growth Real Estate Investment Trust based in Royal Oak, MI. We are primarily engaged in the acquisition and development of properties net leased to industry-leading, omni-channel retail tenants. As of December 31, 2023, the Company owned and operated a portfolio of 2,135 properties, located in 49 states and containing approximately 44 million square feet of gross leasable area.

We offer our team members generous compensation and benefits packages that include:

- 100% company-paid monthly health insurance premiums for team members and dependents
- 100% company-paid short-term, long-term, and life insurance premiums for team members
- Simple IRA retirement plan with 3% company match
- 3 company-provided lunches per week
- Onsite fully equipped gym and locker rooms



Our team feels at home working in our brand new, modern office building furnished with a generously stocked café, state-of-the-art auditorium, coffee bar, and open-area collaboration workspaces. Ongoing professional development and technology training opportunities are offered to help all team members advance their careers.

To apply, please visit: <https://airtable.com/appbXXJWXpn1JrsI8/shr1p8mNYNEZTx1U1>

For additional information about our company, please visit: <https://agreerealty.com/>

*Agree Realty Corporation is an equal opportunity employer and does not discriminate on the basis of race, color, gender, religion, age, sexual orientation, national or ethnic origin, disability, marital status, veteran status, or any other occupationally irrelevant criteria.*